



الهيئة الملكية الأردنية للأفلام
The ROYAL FILM COMMISSION
JORDAN

The Jordan Film Fund (JFF) Guidelines and Regulations

This document is intended to guide you when applying for The Jordan Film Fund (JFF). Please read carefully and if you still have questions, contact the JFF's team. Tel: +962797557229 or e-mail: apply@film.jo.

2022 Timeline

- The application deadline is Monday 9th May 2022 at midnight (Jordan time).
- The jury meeting will take place in July and applicants will be notified with the jury's decision by e-mail.
- The timeline of the 8th JFF's cycle will be announced early March 2023.

Eligibility

Eligible Categories:

- Feature-length narrative and documentary (60 minutes and above) at development, production, and post-production phases.
- Short (5 to 25 minutes) narrative, documentary and experimental, including animation at production phase.
- TV series at development phase.

Eligible Core Team: producer, writer and director:

- Should be 18 years or above.
- Only an eligible producer is allowed to apply in all categories (see below for eligibility criteria).
- Jordanians are eligible. And Arab nationals provided that they have been residing in Jordan for at least five years. Please note:
 - For the production and post-production phases for feature-length narratives and documentaries: at least the producer must be eligible (see above for the eligibility conditions).
 - For the development phase of the feature-length narrative and TV series categories: the producer and the writer must be eligible (see above for the eligibility conditions).
 - For the development phase of the feature-length documentary: the producer and the director must be eligible (see above for the eligibility conditions).

- For the production phase of shorts (including animation): The three key positions (producer, writer, and director) must be eligible (see above for the eligibility conditions).
- Previous industry experience is required from the producer and director, when applying for the production and post-production phases of feature-length films (narrative or documentary).
- Previous industry experience is required from the producer in all development categories including the writer in narrative projects and TV Series and the director in documentary projects. Producers, writers, and directors must have produced, written, or directed at least one short film that was produced.
- Previous industry experience is not required when applying for the production phase of short films.

Eligible language of the project and shooting location:

- At least 50% of all dialogue, narration, voiceover and any form of communication within the project must be in Arabic.
- Shooting percentage in Jordan per category:
 - Production of feature-length narratives: at least 50%
 - Production of short films (including animation): 100%
 - Production of feature-length documentaries: the production could take place outside Jordan if the director is a Jordanian national and the topic is directly related to Jordan.

Duality of roles and number of applications:

- For the production and post-production phases of feature-length narrative and documentary projects, the producer and the director must be two different individuals; but duality is allowed in the case of the writer/producer or writer/director.
- The producer (or a production company to which he/she is linked), the writer, and the director can be part of a maximum two applications provided they are not in the same category or phase.
- In the development phases, producers can submit one application only: be it in the development of TV series, or feature narrative or feature documentary.

Past applicants and grantees:

- Rejected projects are eligible to re-apply only when they are invited by the jury to do so or significant changes and developments were evident in the project.
- JFF's grantees (producers, directors, and writers) can be attached to a new project, in the same category, only one year after the completion phase of the granted project. However, grantees can be part of a new project in a different category or phase without waiting for one year.

Non-Eligible Applications

- JFF's grantees (producers, directors, and writers) with an open grant cannot apply until the grant is concluded; this applies to all categories and phases.

- Granted projects that did not materialize, complete or were terminated cannot re-apply with the same project in the same category; this applies to all categories and phases.
- Rejected submissions by the jury twice are not eligible to re-apply.
- Applications belonging to any of the following categories: music videos, commercials, or advertisements.
- Applications submitted by current jury members or their partners (or any other kind of legal relationship) or their first-degree relatives (parents, siblings, and children).
- Applications with misleading, dishonest, or false information.
- Applications not meeting the criteria in this document, handwritten or incomplete will not be shared with the jury.
- Applications submitted after the deadline.

General Regulations for Grants

- The eligible producer is the only person allowed to enter into an agreement with the Royal Film Commission- Jordan (RFC) in all categories. The RFC must immediately be notified if the producer leaves the project, and the approval of this appeal will be at the discretion of the RFC.
- Once granted, if the production agreement (PA) between the core team members is canceled; the JFF's grant will be terminated.
- For projects applying for production phase, principal photography should commence post the jury decision; the JFF does not cover retroactive expenses.
- Grants will be terminated or reimbursed back to the RFC when:
 - The producer does not sign an agreement within two months from the date receiving the JFF's funding letter.
 - Granted shorts are not completed within six months from the date of signing the JFF's agreement.
 - The development plan was not achieved and delivered to the JFF in four months for cinema projects, and six months for TV series receiving development grants.
 - Post-production did not commence within four months from the agreement sign-off date.
 - Production of feature-length narrative and documentary projects did not commence within 16 months from the day of signing the JFF's agreement.
- Applicants may require the jury's notes within five working days after receiving the JFF's official response.
- Applicants or grantees are not allowed to contact any of the jury members at any time; before or after announcing the selected projects.

Evaluation & Granting Process

Considering transparency, objectivity and equal opportunities to all filmmakers, the RFC's Board members and employees or their first-degree relatives (spouses or parents, siblings and children) are not part of the jury, neither of the selection of the submitted projects.

An independent jury of established film and TV professionals will evaluate eligible applications in cinema and TV categories and will decide on the selection process. Their assessment will

consider the projects' originality, creative merit, feasibility, as well as the filmmakers' credentials and abilities. It is the jury's decision to ask applicants to pitch their projects if there is a need to do so.

The jury's decision will be final, and the applicants will be informed in writing of the decision.

The exact amount of funds per project is subject to the jury's recommendation. Additionally, the jury will take into consideration the point-based system evaluation process for production and post-production of feature narrative and feature documentary projects to determine the value of each fund accordingly. The amount allocated to selected projects might vary from one project to another; projects with higher points will be eligible for a bigger percentage of funding, and those achieving lower points will be eligible for a smaller percentage of funding (check the table below for details).

The JFF Point System Guideline

Elements Points	Max Points
Jordanian Producer	15
Resident Producer	10
Jordanian Director	15
Resident Director	10
Jordanian Writer	15
Resident Writer	10
Content is Jordanian- related (topic)	15
Jordan is a main location	20
Jordan is a peripheral location (50%- 90%)	10
At least 90% of cast and crew are Jordanian	20
50%-89% of cast and crew are Jordanian	10

JFF's Budget, Funds & Types of Grants

The total JFF's funds allocated for 2022 cycle is JOD 250,000 (two hundred and fifty thousand Jordanian Dinars). See also grants' amounts per category in the table below:

Grant Amounts Per Category

Category	Min JOD	Max JOD	Fixed JOD
Development of Feature Narrative and Documentary			5,000
Development of TV Series	5,000	7,000	
Production of Feature Narrative	10,000	50,000	
Production of Feature Documentary	10,000	25,000	
Post-Production of Feature Narrative and Documentary	10,000	25,000	
Production of Short (Narrative, Documentary, experimental including Animation)	5,000	10,000	

The Jordan Film Fund offers two types of grants:

The first type applies to the development of cinema, TV series and the production of short films. The grant shall be disbursed as follows:

- a) Development of feature film (narrative and documentary) and TV Series: 1st installment (90% of total grant value) 3 weeks post the signing of the JFF's agreement and the 2nd installment (10% of total grant value) upon completion of the development plan.
- b) Production of short films (narrative, documentary, experimental and animation): 1st installment (90% of total grant value) upon commencement of principal photography (and according to the production plan for animated films) at least 3 weeks post signing the agreement. The 2nd installment (10% of total grant value) upon delivery of the final cut of the film and the financial report.

The second type applies to the production and post-production of feature-length narrative and documentary, with a condition of reimbursing the RFC as detailed next. The grant shall be disbursed as follows:

- a) Production: 1st installment (45% of total grant value) upon commencement of principal photography (at least 3 weeks post signing the agreement); 2nd installment (45% of total grant value) halfway through filming, according to the production schedule; 3rd installment (10% of total grant value) upon delivery of the final cut of the film and the financial report.
- b) Post-production: 1st installment (90% of total grant value) upon initiation of post-production phase (at least 3 weeks post signing the agreement); 2nd installment (10% of total grant value) upon delivery of the final cut of the film and the financial report.

Granted projects of the second type must pay-back the RFC in case the motion picture earns net revenue of 10% or over (whereby net revenue includes: revenue from box office, television distribution and sales, DVD distribution and sales, merchandising, online and rentals).

The following percentages concern only the amount provided by the JFF to the production and post-production and are relative to the percentage of the net revenue.

% Net Revenue	% To be Re-paid
10%-20%	5%
21%-30%	10%
31%-40%	15%
41%-50%	20%
51%-60%	25%
61%-70%	30%
71%-80%	35%
81%-90%	40%
91%-100%	45%

Application

- The application deadline for the 7th cycle has passed on Monday, 9th May 2022 at midnight (Jordan time).
- The timeline of the 8th JFF's cycle will be announced early March 2023.

JFF Supporting Material Checklist

Requirements per Category <i>Documents must be received in PDF format, unless stated otherwise.</i> Marked Cells ✓ Are Obligatory	Production of Short Narrative, Documentary, Experimental including Animation	Development Feature Narrative	Development Feature Documentary	Development TV Series	Production Feature Narrative	Production Feature Documentary	Post-Production Feature Narrative	Post-Production Feature Documentary
Completed JFF Application Form	✓	✓	✓	✓	✓	✓	✓	✓
Script, Complete and in correct format. Please check the Application Form for requirements per category.	Narrative/ Animation	✓	N/A	Pilot	✓	N/A	✓	N/A
Treatment/ TV Bible*	Documentary/ Experimental	N/A	✓	TV Bible	N/A	✓	N/A	✓
Registration of intellectual Property*	✓	✓	✓	✓	✓	✓	✓	✓
Samples of previous work or video material for all documentary and post-production categories- <i>that must be received as online links via the Application Form.</i> Please check the Form for requirements per category. *	Documentary	✓	✓	✓	✓	✓	✓	✓
Storyboard for animated shorts	✓	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Producer's copy of Passport/ Residency - Image or PDF	✓	✓	✓	✓	✓	✓	✓	✓
Director's copy of Passport/ Residency- Image or PDF	✓	If attached	✓	If attached	✓	✓	✓	✓
Writer's copy of Passport/ Residency - Image or PDF	✓	✓	If not director	✓	✓	If not director	✓	If not director
Complete List of Cast and Crew	✓	If attached	If attached	If attached	✓	✓	✓	✓
A copy of the development/ Production Agreement between rights holder (writer or director) and producer *	✓	✓	✓	✓	✓	✓	✓	✓
Production Schedule / Development Plan	✓	✓	✓	✓	✓	✓	N/A	N/A
Post-Production Plan / Schedule	✓	N/A	N/A	N/A	✓	✓	✓	✓
Letters of intent from Financier/s and/or Co-production agreement	If attached	If attached	If attached	If attached	If attached	If attached	If attached	If attached
Detailed Budget that should be in the format of a clearly organized spreadsheet or table.	✓	✓	✓	✓	✓	✓	✓	✓
Financial Plan: a clear, complete financial plan including percentages of proposed allotments of funding. *	✓	✓	✓	✓	✓	✓	✓	✓

* Please read the FAQ page for more information.